

## SKELTON CUM NEWBY PARISH COUNCIL

### Personal Information Register

Data description	Source and consents	Held by and format	Shared with
Councillors' register of interest	Councillors – legal requirement	Parish Clerk – paper and electronic	On website
Parish clerk employee information	Parish Clerk – legal requirement	Parish Clerk and PC Chair	Payroll agency
Residents email addresses	Residents – voluntarily provided with consent or given when contacting PC	Parish Clerk and Councillors	Parish Clerk and Councillors
Planning applications	Applicant and/or Harrogate Borough Council – legal requirement.	Parish Clerk - electronic	Councillors and people attending PC meeting where application discussed.
Business contacts email addresses	Contacts – voluntarily provided.	Parish Clerk and Councillors	Parish Clerk and Councillors