

SKELTON-CUM-NEWBY PARISH COUNCIL

c/o Nick Reed, Clerk, 9 Little Market Place, Masham, N. Yorks HG4 4DY

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

DATE: Thursday 20th May 2021
TIME: 7.00pm
LOCATION: The Reading Room, Skelton-on-Ure
PRESENT: Cllrs Guy Critchlow (Chair after item AM21.01), Richard Littlefair, Jane Mosley, Lawrence Paterson
CLERK: Nick Reed (minutes)
IN ATTENDANCE: Three members of the public

AM21.01	Election of a Chairperson It was RESOLVED that Cllr Critchlow be elected as Chair of the Parish Council, and he duly signed the Acceptance of Office.
AM21.02	Election of a Vice-Chair It was RESOLVED that Cllr Paterson be elected as Vice-Chair of the Parish Council, and he duly signed the Acceptance of Office.
AM21.03	Apologies Apologies were received and accepted from Cllr Phil Tottie
AM21.04	Minutes of the Annual Parish Council Meeting held on 9th May 2019 These were AGREED as a true record of the meeting and signed as such.
AM21.05	Council documents
21.51	Standing orders: It was RESOLVED that these be re-approved and re-adopted.
21.52	Financial regulations: It was RESOLVED that these be re-approved and re-adopted.
21.53	Asset register: It was RESOLVED that the updated Register as circulated be approved and adopted.
21.54	Code of Conduct: It was RESOLVED that this be re-approved and re-adopted.
21.55	Risk assessment: It was RESOLVED that this be re-adopted.
AM21.06	Audit matters for the year ended 31st March 2021
21.061	Certification of exemption. The council considered the level of activity and internal auditor's report and RESOLVED to declare itself exempt from external audit for the financial year 2020-21.
21.062	Approval of Annual Governance Statement. This was read and it was RESOLVED to approve the statement as submitted on the Annual Return.
21.063	Approval of annual receipts and payments accounts. These were considered and it was RESOLVED to approve them.
21.064	Approval of the Statement of Accounts of the Annual Return. This was considered and it was RESOLVED to approve it.
AM21.07	Yorkshire Local Councils Association It was RESOLVED to appoint Cllrs Critchlow and Tottie as voting representatives to YLCA Branch meetings.
AM21.08	Date of 2022 Annual Parish Council meeting This was noted as being Thursday 5 th May 2022.

The meeting closed at 7.30pm.

These minutes were recorded and prepared by Nick Reed, Clerk to the Council